

# Webopac Preferences – Options and Texts

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## 1. Introduction

This option allows you to define the descriptions for much of the interface. Further text modifications can be made in the individual profile definitions.

- Click the **Options and texts** button under the **All Profiles** section on the Start page.

The **Options and texts** screen is displayed:

Namespaces	
Master database	VSQAMAIN
Parameters for the WebOpac	VSQAMAIN
Transaction data	VSQAMAIN

- Select the language that you want to use to define the wording for Options and texts.

### Note

This screen is quite long. To see the rest of the options, use the scroll bar at the right hand side of the screen to move up and down the screen page.

**Use secure connctions:** In order to get the secure connections (via https) working for User Activities only in WebOpac, the library must first have their server's Internet Services set up to use a valid Security certificate. Next you need to check this parameter. On installation this parameter will be OFF.

**Namespaces, etc.:** Do not change these parameters. They will have been set up during the installation by Infor.

## 2. Restrictions

This section allows you to enter the databases that you want to make available for restrictions.

### Note

Do not add a database or click the **Delete** button without informing Infor first. However, you can change the wording.

Restrictions limit a search to the selection specified in a search. For example, a user can limit a search by language, material type and location. Restrictions are defined in AFO 151 Indexes – Restrictions.

- Select a defined database from the drop-down list.
- Click the **Add new database** button to add a new database to the list.

AVAILABLE OPTIONS FOR RESTRICTIONS - ALL PROFILES		
Database		
*	Marc21 database	Delete
*	Vubis Smart database release 2.1.1 B7	Delete
	UniMarc database	Add new database

- Enter the description for the database in all of the language text boxes.

Wording new database	
<b>Dutch</b>	UniMarc database
<b>English</b>	UniMarc database
<b>French</b>	UniMarc database
<b>German</b>	UniMarc database
<b>Other</b>	UniMarc database
<input type="button" value="OK"/> <input type="button" value="Cancel"/>	

- Click **OK**.

### 3. Thesaurus search

#### Note

The Thesaurus feature is a separately licensed module of Vubis Smart. Please contact your sales representative for installation and activation of this feature in Vubis Smart.

### 4. Locations, Material types, Indexes

The next sections allow you to specify restrictions for a particular database. When you wish to modify the locations, types of document and index by database, you must chose the database from the drop-down menu.

- To specify the database select a database from the drop-down box:

<b>DATABASE FOR LOCATIONS, MATERIAL TYPES and INDEXES</b>	Marc21 database
	Marc21 database
	Vubis Smart database release 2.1.1 B7

## 4.1 Locations

This section allows you to specify which locations a user can use to limit a search. The available locations are added at the time of installation by Infor.

Locations (Marc21 database)		
PNB/BD	Main library	Delete
PNB/CEN	Central Library	Delete
PNB/CL	County Library	Delete
<input type="button" value="v"/>		Add location

- To add a location select from the drop-down box
- Click the **Add location** button.
- Enter the wording you want to appear on the user screen, for all languages.
- Click **OK**.

### 4.1.1 Sublocations

If you use sublocations (and a table is set up via AFO 613 – Sub-locations) you can set up restrictions for this in the same way as described above for locations.

#### Please note

After selection of a database it is possible to select a default location and other locations from the dropdown list of locations defined for this database. However, it is possible to show locations in the list that are linked to other databases. Please contact Support Staff for more information.

**4.2 Material types** This section allows you to define which material types a user can select from to restrict the search. You can decide when creating a profile and search method, whether to offer the restrictions or not.

Material type (Marc21 database)		
ANN	Annual reports	Delete
AVM	Audiovisual materials	Delete
BIB	Bibliographies	Delete
BO	Books	Delete
BRO	Brochures	Delete
CD	CDs	Delete
CDR	CD-ROMs	Delete
INF	Information bulletins	Delete
LAW	Law / jurisdiction	Delete
MAP	Maps	Delete
MISC	Miscellaneous	Delete
NOR	Norms	Delete
PER	Periodicals	Delete
PERBIB	Periodic bibliographies	Delete
PLAW	Parliament laws	Delete
REF	Reference works	Delete
REP	Reports	Delete
<div style="border: 1px solid black; padding: 2px;">           Annual reports            Audiovisual materials            Bibliographies            Books         </div>		<input type="button" value="Add one or combination"/>

- To add a new material type, select from the drop-down box.
- Click the **Add one or combination** button
- In the **Wording new material type** dialog box, enter the wording you want to appear, for each language text box.
- Click **OK**.
- You can select more than one material type by holding down the control key and clicking on each type.

**4.3 Indexes** The available indexes are those which have been defined for the database (in AFO 151 Indexes) selected previously. The indexes selected here will be available in the drop-down box for the user to select in a search.

Example:



Indexes (Marc21 database)			
Authorbib	Author keywords	Details	Delete
Coden	CODEN	Details	Delete
Controlno	Control number (tag 001)	Details	Delete
Copyrightartfee	Copyright article-fee code	Details	Delete
Copyrightregno	Copyright registration number	Details	Delete
Datebib	Date keywords	Details	Delete
Datebib008	Date 1 / Date 2 (008)	Details	Delete
Datepubbib	Date of publication	Details	Delete
Datereproductionbib	Date of reproduction	Details	Delete
Datespecialcodebib	Special coded dates	Details	Delete
Gpoitemno	GPO item number	Details	Delete
Isbn	ISBN	Details	Delete
Issn	ISSN	Details	Delete
Keywordsbib	Keywords	Details	Delete
Lccn	LC control number	Details	Delete
Natbibno	National bibliography number	Details	Delete
Otherstdid	Other standard identifier	Details	Delete

- To change the wording, click the **Details** button next to an index

The following screen is displayed:

**Wording index**

Dutch	Author keywords
English	Author keywords
French	Mots-clés auteur
German	Author keywords
Other	Author keywords

**Name above column with 'Browse' search**

Dutch	woord
English	word
French	mot
German	woord
Other	mot

**Equivalent index for other databases**

Vubis Smart database release 2.1.1 B7	Date 1 / Date 2 (008)
---------------------------------------	-----------------------

- Enter the wording you want to display in a user search, for each language box

- To add an index, select from the drop-down menu and click the **Add index** button.

Indexes (NSO MARC21 DB)			
<b>Classno</b>	<input type="text" value="Class number heading"/>	<input type="button" value="Details"/>	<input type="button" value="Delete"/>
<b>Keywords</b>	<input type="text" value="All keywords"/>	<input type="button" value="Details"/>	<input type="button" value="Delete"/>
<b>Subject</b>	<input type="text" value="Subject keywords"/>	<input type="button" value="Details"/>	<input type="button" value="Delete"/>
<b>Title</b>	<input type="text" value="Title keywords"/>	<input type="button" value="Details"/>	<input type="button" value="Delete"/>
<b>Author</b>	<input type="text" value="Author keywords"/>	<input type="button" value="Details"/>	<input type="button" value="Delete"/>
<b>Subjectheading</b>	<input type="text" value="Subject heading"/>	<input type="button" value="Details"/>	<input type="button" value="Delete"/>
<b>Isbn</b>	<input type="text" value="ISBN"/>	<input type="button" value="Details"/>	<input type="button" value="Delete"/>
	<input type="text" value="Author heading"/> <ul style="list-style-type: none"> <li>Author heading</li> <li>Date/year</li> <li>Edition keywords</li> <li>ISSN</li> <li>Publisher keywords</li> <li>Series keywords</li> <li>Title heading</li> </ul>	<input type="button" value="Add index"/>	

- You can also specify which equivalent index is used if the user searches in another database. This option is only applicable if you allow the user to search other databases.

**Note**

Using the option **Delete** will only delete the index from the list. It will not delete the index itself.

**4.3.1 Indexes – link from full description** This section allows you to specify which index is searched when the user clicks the link in the full description field. For example, if the user clicks the link in the Author field, the following example specifies that the index searched is the *Author keywords* index.

Indexes; link from full description		For current User interface language only
Personal name (100/\$a)	All keywords	<input type="checkbox"/>
Numeration (100/\$b)	No link	<input type="checkbox"/>
Titles associated with a name (100/\$c)	No link	<input type="checkbox"/>
Dates associated with a name (100/\$d)	No link	<input type="checkbox"/>
Relator term (100/\$e)	No link	<input type="checkbox"/>
Date of work (100/\$f)	No link	<input type="checkbox"/>
Miscellaneous information (100/\$g)	No link	<input type="checkbox"/>
Attribution qualifier (100/\$j)	No link	<input type="checkbox"/>
Form subheading (100/\$k)	No link	<input type="checkbox"/>
Language of work (100/\$l)	No link	<input type="checkbox"/>
Number of part/section of work (100/\$n)	No link	<input type="checkbox"/>
Name of part/section of work (100/\$p)	No link	<input type="checkbox"/>
Fuller form of name (100/\$q)	No link	<input type="checkbox"/>
Title of work (100/\$t)	No link	<input type="checkbox"/>
Affiliation (100/\$u)	No link	<input type="checkbox"/>
Corporate name (110/\$a)	Author keywords	<input type="checkbox"/>
Subordinate unit (110/\$b)	Author keywords	<input type="checkbox"/>
Location of meeting (110/\$c)	No link	<input type="checkbox"/>

For each field, the associated drop-down menu contains only indexes that are relevant for that field. You can specify that the link is made for the current User Interface language only, by clicking the check box next to each link definition.

## 5. Other restrictions

### 5.1 Owned since

This section specifies the wording for the restrictions on number of days since the title was added to stock. These restrictions can be added to a profile and search method.

This option does not take account of the availability of the item.

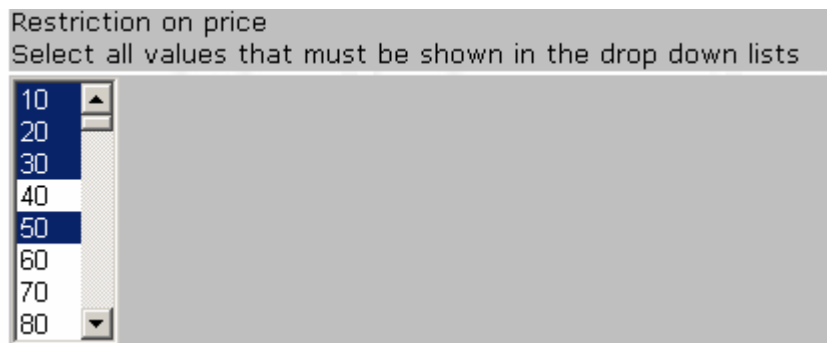
Owned since	
7	1 week
14	2 weeks
30	1 month
61	2 months
91	3 months
122	4 months
182	6 months
365	1 year

- Enter the wording you want to display as equivalent to each number of days e.g. 7 (days) = 1 week.

### 5.2 Price



Select all values that must be shown in the drop down lists.



## 5.3 Captions for restrictions

Use this section to specify the wording you want to appear for restrictions.

Captions for restrictions	
*	Database
*	Language
*	Location
*	Number of pages
*	Owned since
*	Type
*	Year of publication

This is the wording that appears next the these options on the search screens.

## 5.4 Languages

This section specifies the language codes that can be used to restrict a search. The languages available for selection are defined in AFO 113 Authority Management – Lists. When you add a new language to the list for restrictions, you can define the wording for the description of the language, for all your user interface languages.

When searching, the system looks for the language code in the equivalent field of the bibliographic record (e.g. for MARC records that is in tag 008).

Languages (restrictions and user interface)	
*	<input type="text" value="Dutch"/>
*	<input type="text" value="English"/>
*	<input type="text" value="French"/>
*	<input type="text" value="German"/>
*	<input type="text" value="Spanish"/>
*	<input type="text" value="Other"/>
*	<input type="text"/>
<input type="text" value="Achinese"/> <input type="button" value="Add new language"/>	

- To add a new language code to the list, select a language from the drop-down box
- Click the **Add new language** button.
- Enter the wording you want to describe the language, for each language text box.
- Click **OK**.












## 6. Boolean operators

Use this section to change the wording for the Boolean operators. As these are standard operators Infor recommends that you only change the case of the wording, for example from “not” to “NOT”.

Boolean operators	
*	<input type="text" value="and"/>
*	<input type="text" value="near"/>
*	<input type="text" value="not"/>
*	<input type="text" value="or"/>

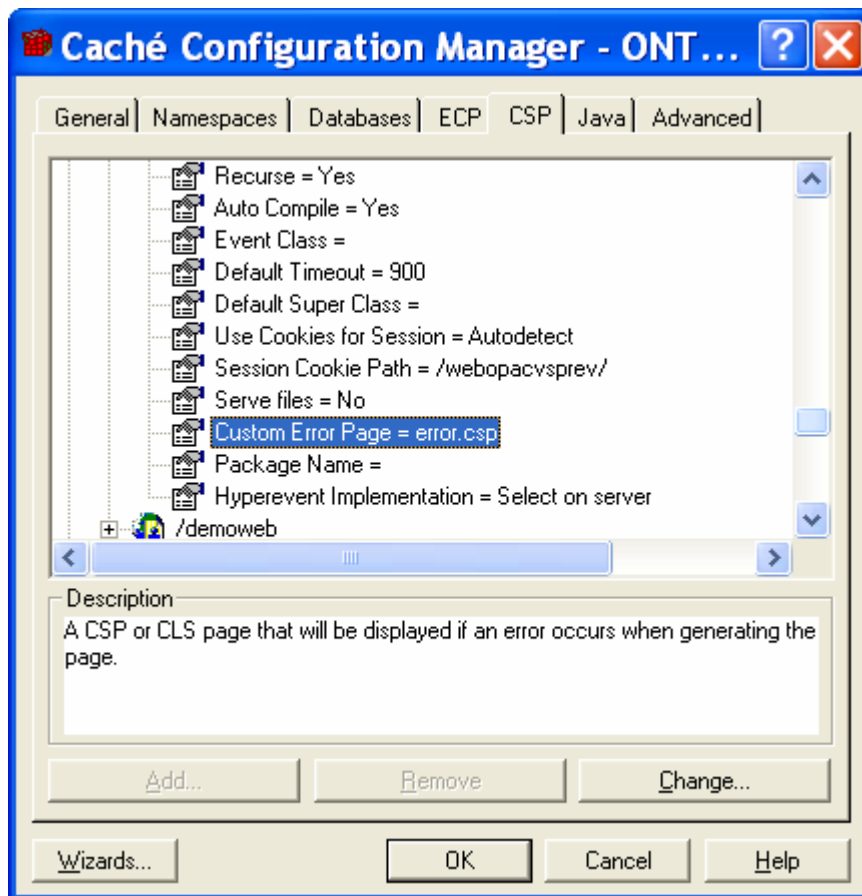
## 7. Error messages

Use this section to change the wording of error messages. Take care when doing this that you are fully aware of where these messages appear.

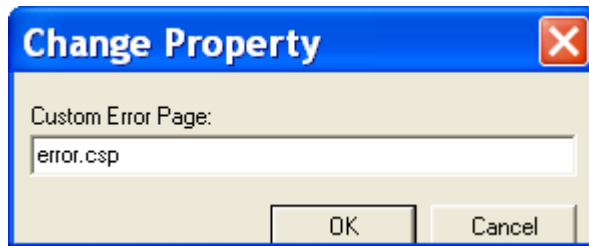
Error messages	
	Search string may not contain the same string twice
	An unexpected error has occurred. We are unable to process your request ...
	You must select at least one database.
	No results found
	You have to type a search term
	Nothing is selected
	Nothing was found due to the given restrictions
	A search term with truncations must contain at least one string of three characters.
	The search string is incorrect
	At least two terms were not found
	Nothing found, due to the given restrictions

You also have the option to customise the csp-error pages, with the second line “An unexpected error has occurred. We are unable to process your request ...”. This text can be modified and is of course language specific.

You have to activate the error.csp page via the Caché control panel:



For the CSP application specify the error.csp as its error page

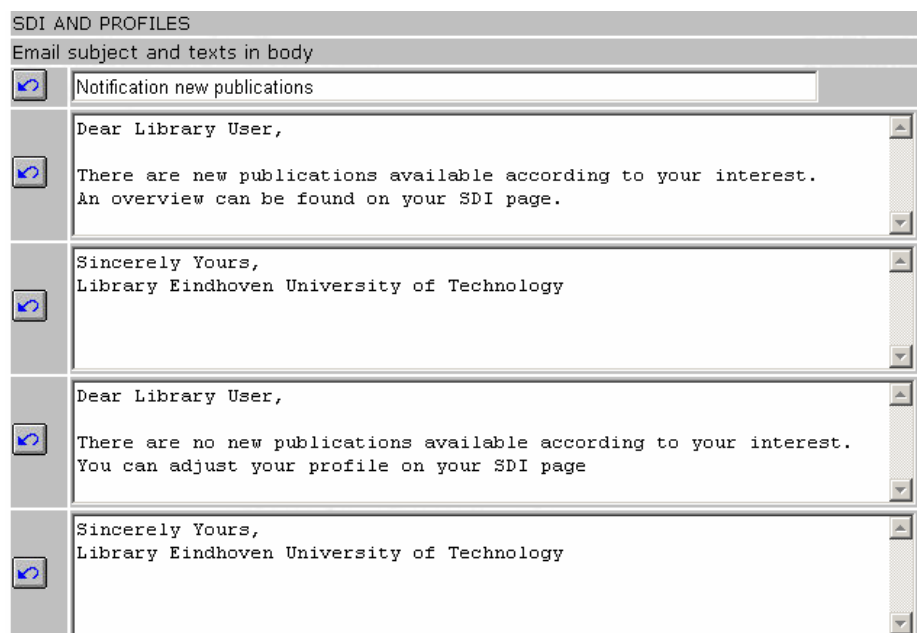


Instead of getting the CSP message with all the details, the WebOpac user will see:



## 8. SDI and profiles

Use this section to determine what appears in subject and body text of email messages to users who subscribe to the SDI option.



## 9. Loan status

Use this section to describe the various loan statuses of your items. You can make separate descriptions for the record list display and the full record display.

Loan status		
	Full description	Record list
*	<input type="text" value="1 or more copies available"/>	<input type="text" value="1 or more copies available"/>
*	<input type="text" value="All copies are on loan"/>	<input type="text" value="All copies are on loan"/>
*	<input type="text" value="On Order"/>	<input type="text" value="On Order"/>
*	<input type="text" value="Loanable"/>	<input type="text" value="Loanable"/>
*	<input type="text" value="Not for loan"/>	<input type="text" value="Not for loan"/>
*	<input type="text" value="Not available"/>	<input type="text" value="Not available"/>

Instead of wording you can also use icons to denote the availability status of an item. In this case you must use HTML code to denote the icon that must be used.

Example:

```
<img src=images/ok.gif border=0 alt="Item available">
```

### Note

In case of collection in transit for administrative and off line managers, text no. 6 is shown, except for selected managers, for whom a special text can be defined.

**In case of collection in transit for administrative and off line managers, text no. 6 is shown, except for the following managers:**

<b>PNB/CEN (CEN)</b>	<input type="button" value="Delete"/>
<input type="text" value="Temporarily relocated to Central Library"/>	<input type="text" value="Temporarily relocated to Central Library"/>
<b>PNB/BRA (BRA)</b>	<input type="button" value="Delete"/>
<input type="text" value="Temporarily unavailable"/>	<input type="text" value="Temporarily unavailable"/>
<b>PNB/BIND (Binding)</b>	<input type="button" value="Delete"/>
<input type="text" value="Being Bound / At Bindery"/>	<input type="text" value="Being Bound"/>
<input type="text" value="PNB/AATOP (AAtop)"/> <input type="text" value="PNB/BD (BD)"/> <input type="text" value="PNB/BRD (Repair department)"/> <input type="text" value="PNB/CAT (Cataloguing department)"/>	<input type="button" value="Add text"/>

# 10. Borrower information

Use this section to define which parts of the borrower record are displayed in the WebOpac.

- Select a Group from the drop-down list

**GENERAL BORROWER INFORMATION**

**Groups**

\* Identity

Barcode Add group

Barcode  
Locations  
Home Address  
Address 2  
Business address  
Acceptgiro/Bank  
Membership fee  
Block/Lost Card  
Suspensions  
Circulation Note  
Maintenance Note

- Click the **Add group** button
- Enter the wording for the group in the **Wording new group** window and click **OK**.

The group name is displayed in the **Groups** list.

- In the Fields per group section select a field that you want to display

**Fields per group**

**Identity**

\* Identification 1

\* Date of birth

Line 5  
Mobile Telephone  
Note  
Number  
Phone no.  
County/state/province  
Mail type  
Use address for  
Use from  
Use until  
Postcode  
Correspondence

Add field

Add field

- Click the **Add field** button

## Note

Be careful to add the fields in the order you want them to display in the WebOpac. There is (as yet) no way to move the display of fields.

## 11. Item information

Use this section to define which parts of the item are displayed in the WebOpac.

- Select a Group from the drop-down list

ITEM INFORMATION		
Groups		
	Barcode	Delete
	Miscellaneous	Delete
Location		Add group
Location		
Notes		
Inventory alert		
Electronic holdings		

- Click the **Add group** button
- Enter the wording for the group in the **Wording new group** window and click **OK**.

The group name is displayed in the **Groups** list.

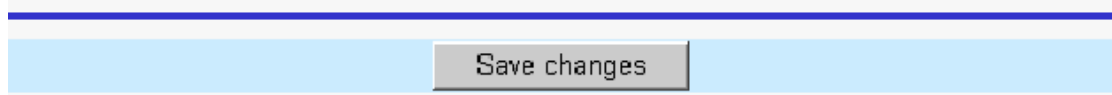
- In the Fields per group section select a field that you want to display

Fields per group		
Barcode		
	Barcode	Delete
Miscellaneous		
	Ed.	Delete
	Details	Delete
	Status	Delete
Annotation		Add field
Annotation		
Attachment		
C-fly indicator		
Date to circulate		
Circulating Stock		

- Click the **Add field** button

**Note**

Always remember to click the **Save changes** button to save any changes you have made.





- **Document control - Change History**

<b>Version</b>	<b>Date</b>	<b>Change description</b>	<b>Author</b>
<b>1.0</b>	<b>July 2008</b>	<b>creation</b>	